



23rd January 2024

Dear Parent / Carer,

Year 10 Mock Assessment Centre

As part of National Apprenticeship week, we are delighted to invite your child to take part in a Mock Assessment Centre. This event is run by Buckinghamshire Business First and will include information on what Assessment Centres are and how to prepare to take part in one.

In recent years, Assessment Centres have become more commonplace in recruitment and we feel it important to prepare our students for what these entail to ensure their success in their chosen career paths. The Assessment Centre is a method by which applicants go through various job assessment tests to check their suitability for a job.

Throughout the day, students will:

- Attend an Introductory session which will guide them through the process of an Assessment Centre.
- Participate in a mock Assessment Centre with their peers
- Receive feedback on their performance from local businesses around the local area
- Attend a short talk from some local businesses on apprenticeship routes in their industry

The event will take place from 8.40am – 3pm on Monday 5th February, in the Jubilee Hall. Your child will be given a 2-hour slot on the day to take part. These times will be shared with the students in school.

Should you have any questions regarding the above, please do not hesitate to contact me.

Yours faithfully,

Miss C Shanahan

Careers Lead

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