



27<sup>th</sup> March 2024

Dear Parent/ Carer,

## Driving and the Sixth Form

In the interests of safety and safeguarding, I am writing to inform you of our policy around Sixth Form students and driving. We wish our students to be safe at all times and want to make sure that their travel to and from school is hazard and accident free.

### Policy:

1. Driving lessons must **not** be arranged during school time.
2. Students who are learning to drive should **not** drive on to the school site, even whilst under the supervision of an instructor.
3. Students may, however, arrange a lesson prior to a test. You should notify your tutor when you have a test during school time.
4. Sixth Form students who wish to drive to and from School should apply for permission from the Head of Sixth Form. Such permission is ultimately at their discretion and should generally be sought only if other suitable forms of transport are unavailable.
5. We encourage students to use public transport whenever possible and to walk to School if they live nearby.
6. Any student driving to school **must** possess a current full driving licence. His/her parents must confirm that the vehicle authorised for use is fully taxed, fully insured against all risks and has a current MOT certificate (where needed).
7. Passenger lifts should only be given if there is full passenger liability insurance and drivers must **not** carry passengers under 18 without first having obtained the permission of the passengers' parents.
8. Cars should **not** be parked on Brookfield Lane or Bernardines Ways (Private section) or on Chandos Road (where cars cause obstruction to residents).
9. To avoid congestion and parking problems, as well as for the safety of pedestrians; i.e. students and staff, under **no circumstances** are students allowed to park on the school site.

I would also like to re-iterate that for those students parking in the Swan Pool Pay & Display Car Park, obtaining a "free" ticket from the Swan Pool Reception is **not allowed** unless they have a separate agreement in place with Swan Pool. These free tickets are for the exclusive use of those parking to use the facilities at the Swan Pool. Should students choose to park there, they are to pay and obtain a ticket from one of the parking machines.

Any student not adhering to any of the above will have their permission suspended or even revoked.

If your child intends to drive to/from School, please click on and complete this [Consent Form](#). This will be reviewed and approved by a member of the Sixth Form Team. Your child should not drive to School until this approval has been received.

If you have any queries, please do not hesitate to contact me.

Yours faithfully,

**Mrs C Gibson-Smith**

Head of 6<sup>th</sup> Form

[cgibsonsmith@buckinghamschool.org](mailto:cgibsonsmith@buckinghamschool.org)