



23<sup>rd</sup> July 2024

Dear Parent / Carer,

## Cashless Catering Accounts

I trust this message finds you well. We appreciate your continued co-operation in ensuring the smooth operation of our Cashless Catering system and we would like to extend a gentle reminder regarding the maintenance of your child's Dinner Money account on ParentMail.

As you may be aware, our catering services are provided by an external company and it is imperative that we maintain a balanced financial standing. Consequently, we kindly request that you monitor and maintain a positive balance in your child's Cashless Catering account to prevent any debit balances from accumulating. This proactive approach helps avoid potential financial challenges for families in the future.

Whilst we understand that unforeseen circumstances may arise, which may previously have resulted in a temporary overspend as an emergency measure on the day, with effect from September 2024, students accounts will not be permitted to go into debt. Should an unexpected circumstance arise, as an emergency measure, students will be able to obtain a single day pass from Mrs McFarlane, in the Student Hub. You will then be contacted to request reimbursement.

Please ensure all accounts are in credit for the new academic year. Your attention to this matter is greatly appreciated, as it contributes to the overall success and sustainability of our Cashless Catering system. Should you have any questions regarding this, please do not hesitate to contact us via the email address below.

Thank you for your understanding and co-operation.

Yours faithfully,

**Mrs J Young**

School Business Manager